



## Authorization received from Switzerland

The application for the permit was lodged in Switzerland by your employer. You have been informed that your residence permit has been granted and that you need to obtain a visa.

One of the following procedures applies, if you are holding a document called: **Ermächtigung zur Visumerteilung (Einreiseerlaubnis)** or **Autorisation habilitant les représentations suisse à délivrer un visa (AE)** or **Autorizzazione per il rilascio di visto d'entrata alle rappresentanze svizzere**:

### VISA D:

In order to issue the necessary entry visa, send the following documents to the Consulate General of Switzerland in Sydney best by registered mail:

1. One [National \(type D\) Visa application form](#), fully completed and signed by the applicant
2. Two recent passport sized photographs (biometric requirements for pictures, 1 glued to the form, 1 loose)
3. Authorization letter from Switzerland
4. Original of your valid passport (with at least 1 empty page)
5. Copy of your valid passport
6. [National Visa fee](#) (check the website for current fees and mode of payment). Students taking up studies in Switzerland are exempted from paying the visa fees.
7. Self-addressed, pre-paid, registered mail envelope (not necessary if you pick up your passport in person)

Processing time is approximately 5 working days (without counting delivery time). Unless otherwise stated, the visa D is valid for the initial entry only. Within 14 days upon your arrival in Switzerland you must register with the competent Migration Office. The residence permit will be issued upon your notification of arrival.

### VISA C:

**Your authorization states that you are allowed to work a maximum of 120 days within 12 months: a Schengen visa C will be issued.** In order to do so, please submit the following documents in person (**see also main page for information about Schengen visa and registration of biometric data VIS**):

1. One [Schengen Visa application form](#), fully completed and signed by the applicant
2. Two recent passport sized photographs (biometric requirements for pictures, 1 glued on form, 1 loose)
3. Passport (with at least 1 empty page)
4. Copy of passport (main page)
5. [Schengen Visa fee](#) – please check webpage for current fees
6. Self-addressed, pre-paid, registered mail envelope (not necessary if you pick up your passport in person)

Processing time is approximately 5 working days (without counting delivery time).

Last update: April 2024