



Marriage to be performed in Switzerland / Azerbaijan

30.03.2022

Documents to submit in person to your Swiss representation

- Request to have a marriage performed

For Swiss citizens:

- original certificate of current residence
- valid passport or identity card

For foreign nationals (Azerbaijani citizens) residing in Azerbaijan

- Copy of passport
- Notarised extract from the register of births (**Doğum haqqında şəhadətnamənin**) stating the parents.
- Certificate of residence (**Yaşayış yeri üzrə qeydiyyat haqqında arayış**) issued by the competent municipal administration.
- Civil status certificate stating: single, divorced, widowed.
 - If single: additional certificate of unmarried status (**Ailə vəziyyəti haqqında arayış - ARAYIS**).
 - if divorced: additionally divorce decree with legal effect (**Nikahın pozulması haqda məhkəmə qətnaməsi**), issued by the competent court or divorce certificate with entry of legal effect (**Nikahın pozulması haqda şəhadətnamə**), issued by the competent civil registry office.
 - If widowed: additional death certificate (**Ölüm haqqında arayış**), issued as a certified extract by the civil registry office of the place of death.

Certain documents may no longer be required if the person is already registered in the Swiss civil status register.

If the second person is domiciled in Switzerland:

- copy of their certificate of current residence in Switzerland
- copy of their valid passport or identity card

For any joint children who are not yet entered in the Swiss civil status register:

- Notarised extract from the register of births (**Doğum haqqında şəhadətnamənin**) with details of parents

Acknowledgement of paternity

- Original of the official confirmation of the child relationship or acknowledgement of paternity (**Birgə Ərizə**).
- Certificate of residence (**Yaşayış yeri üzrə qeydiyyat haqqında arayış**) issued by the competent municipal administration.
- valid passport or identity card

For any joint children who are entered in the Swiss civil status register:

- copy of their birth certificate
- copy of their valid passport or identity card

The original documents are submitted to the civil status authority concerned in Switzerland and must not be older than six months. They will not be returned. Photocopies are not accepted. Additional documents may be required if necessary.

Translation

Documents that are not in a Swiss national language or in English must be translated.

Legalisation

All foreign civil status documents must be apostilled before being transmitted to the Swiss representation. The apostille must refer to the signature of the civil status officer on the main document. Documents obtained via ASAN can be apostilled by the issuing notary. Address of the local authority concerned <https://asan.gov.az/en/category/asan-xidmetler>

Fees

The fees for this preparatory procedure amount to AZN 427.-.

Appointment

Please arrange for an appointment to submit the documents by E-Mail to baku@eda.admin.ch