



## Swiss Civil Status Registration of the Birth of a Child in Cyprus to Married Parents

03.2024

### Documents to submit

- Birth Certificate of your child, the original or a certified true copy issued by the municipality (Πιστοποιητικό γέννησης σε πρωτότυπο ή φωτοαντίγραφο επικυρωμένο από το Δήμο)
- Swiss Family Certificate (formerly Family Record Book), in case you would like to have it updated

The original documents are submitted to the competent civil status authority in Switzerland and must not be older than six months. They can be returned if requested so in writing, prior to being sent to Switzerland.

**Important:** Photocopies and coloured scans legalised by a lawyer or another authority are not accepted. By request of the competent authorities in Switzerland, additional documents may be required.

### Legalisation

All foreign civil status documents must be legalised before being submitted to the Swiss representation. The apostille (Σφραγίδα της Χάγης) is affixed only by the [Ministry of Justice and Public Order](#).

### Translation

Documents that are not in a Swiss national language or in English must be translated. List of translators: <https://www.pio.gov.cy/en/translations/>

### Fees

The entry of the birth in the Swiss civil status register is free of charge.

### Further information

- All original documents must be accompanied by a photocopy.
- The documents must be sent by registered mail or by courier service in order to prevent any loss.
- The registration takes about 2-3 months, depending on the canton.