



## Swiss Civil Status Registration of the Birth of a Child in Cyprus to Unmarried Parents:

03.2024

### Documents to submit

- Voluntary Child Recognition of the father, in the original, with an «Affidavit» sworn before the Family Court Registrar, in Greek and in English  
(Πρωτότυπη εκούσια αναγνώριση τέκνων του πατέρα, «Ένορκη Δήλωση», σε Ελληνικά και Αγγλικά. Η Ένορκη Δήλωση γίνεται ενώπιον του γραμματέα του οικογενειακού δικαστηρίου)
- Consent of the mother, sworn in an «Affidavit» before the Family Court Registrar. In case the mother is not residing in Cyprus, the Affidavit is sworn before the competent consular authorities of Cyprus of the place of residence  
(Συγκατάθεση της μητέρας, «Ένορκη Δήλωση», η οποία γίνεται ενώπιον του Γραμματέα του οικογενειακού δικαστηρίου. Σε περίπτωση που η μητέρα δεν διαμένει στην Κύπρο, η «Ένορκη Δήλωση» καταθέτεται στην αρμόδια κυπριακή προξενική αρχή του τόπου κατοικίας της)
- Birth Certificate with the entry of the recognition and endorsement of the first name of the child, in the original or as a certified true copy, issued by the municipality  
(Πιστοποιητικό γέννησης του παιδιού που αναφέρει την αναγνώριση και το όνομα του παιδιού, σε πρωτότυπο ή φωτοαντίγραφο επικυρωμένο από το Δήμο)

### If a parent does not hold the Swiss nationality and is not yet registered in the Swiss Civil Status Register, the following documents are required:

- Birth Certificate of the foreign parent, in the original or as a certified true copy, issued by the municipality  
(Πιστοποιητικό γέννησης του πατέρα ή της μητέρας άλλης υπηκοότητας, σε πρωτότυπο ή φωτοαντίγραφο επικυρωμένο από το Δήμο)
- Civil Status Record at the time of the child's birth in the original:
  - a) Marital Status Certificate of the foreign parent  
(Πιστοποιητικό οικογενειακής κατάστασης σε πρωτότυπο)
  - b) In case of the divorce or dissolution of a registered partnership, refer to the information sheet on "Divorce" on this representation's website
  - c) In case of the death of the spouse of the foreign parent, refer to the information sheet on "Death" on this representation's website
- Certificate of current residence, in the original
- Copy of a passport or identity card

The original documents are submitted to the competent civil status authority in Switzerland and must not be older than six months. They can be returned if requested so in writing, prior to being sent to Switzerland.

**Important:** Photocopies and coloured scans legalised by a lawyer or another authority are not accepted. By request of the competent authorities in Switzerland, additional documents may be required, if necessary.

## Legalisation

All foreign civil status documents must be legalised before being submitted to the Swiss representation. The apostille (Σφραγίδα της Χάγης) is affixed only by the [Ministry of Justice and Public Order](#).

## Translation

Documents that are not in a Swiss national language or in English must be translated. List of translators: <https://www.pio.gov.cy/en/translations/>

## Fees

The entry of the birth in the Swiss civil status register is free of charge.

## Further information

- All original documents must be accompanied by a photocopy.
- The documents must be sent by registered mail or by courier service in order to prevent any loss.
- The registration takes about 2-3 months, depending on the canton.