



Birth of a child in Denmark to parents who are not married: entry in the Swiss civil status register

15.06.2022

Documents to submit

- Original **Birth certificate*** with name of the child and both parents (Personattest or Fødsels- og Dåbsattest).
- Copy of the foreign passport of the child, if already existing.
- Certified copy of **acknowledgement of paternity*** (Faderskab / omsorg- og ansvarerklæring om faderskab).

For the Danish parent:

- Original **Birth certificate*** with name of the parents (Personattest or Fødsels- og Dåbsattest).
- Confirmation of marital status*** at the time of the child's birth. The confirmation must state single, divorced or widowed.
 - o If **divorced**, additionally a legalized copy of the divorce certificate* (*Skilsmissebevilling resp. Skilsmisseafgørelse with confirmation of entry into force resp. Dom with confirmation of entry into force*).
 - o If **widowed**, additionally a legalized copy of **death certificate*** (Personattest or Døds- og Begravelsesattest)
- Certificate** regarding **change of name and surnames*** (Attestation af Navneændring or Personattest and Bopælsattes with Navn historie).
- Certificate of residence*** at time of birth (Bopælsattest).
- A copy of the Danish passport (pages with personal data and signature).

For the Swiss parent:

- A copy of the passport (pages with personal data and signature).
- If the Swiss parent is not registered as a Swiss Abroad and the child will continue to live in Denmark, the child and the foreign parent must be registered in the register of the Swiss Abroad. Information on this subject is published on our [website](#)

If an entry already exists in the Swiss civil status register, certain documents may no longer be required.

The original documents are submitted to the civil status authority concerned in Switzerland and **must not be older than six months**. They will not be returned. Photocopies are not accepted. Additional documents may be required if necessary.

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All documents, certificates and certified copies must be submitted **as originals** (exception: copies of passports).

All Danish documents (marked with *) must be stamped and signed in original by the issuing/competent authority.

In Denmark, usually electronically sent documents are not accepted. They must be stamped and signed by the Danish authorities.

Translation

Documents in Danish, English, German, French or Italian are accepted.

Fees

Entry of the birth in the Swiss civil status register is free of charge.

Futher information

If civil status documents do not come from Denmark or Switzerland, please contact the Regional Consular Centre in Stockholm beforehand. Depending on the origin of the documents, different regulations apply and the processing can take more time.

Please be informed that civil status affairs have to be registered chronologically in the Swiss Civil Register.

All submitted documents and certificates will be verified and sent to the competent authorities in Switzerland for registration in the Swiss Civil Register. A delay of **at least two months** is to be expected until the birth is registered. After this period, the [civil status office](#) responsible for the Swiss national's place of origin can provide information on the status of the registration and issue certificates (such as family certificate or confirmation of birth) upon request. The Regional Consular Centre informs the involved person by email, as soon as the civil status authorities decided about the inscription in the Register.

Only after the completed registration of birth in the Swiss Civil Register, an application for a Swiss passport and/or Identity card may be submitted. The parents may file such an application through the website www.schweizerpass.ch. (Passport and identity card for Swiss citizens living abroad > online application).

Should you have any questions, please do not hesitate to contact the Regional Consular Centre in Stockholm by e-mail or telephone.

Where to obtain the documents

Birth certificate (Personattest or Fødsels- og Dåbsattest)

→ Church Administration (Sogn) at place of birth/residence

Acknowledgement of paternity / custody (Faderskab)

→ Place of residence (Sogn) or Familieretshuset

Certificate of residence (Bopælsattest)

→ Borger Service (Folkeregister) at place of residence