



Checklist for a student visa, national visa for a stay of more than 90 days

If you are a resident (national or foreigner) of Georgia or Armenia planning to study in Switzerland, you can apply for an entry visa at the Embassy of Switzerland in Tbilisi. This prepares the way for obtaining a residence permit B, for which you must apply upon arrival in Switzerland at the cantonal migration authority responsible for your place of residence.

You are requested to submit your visa application in person. **Please call to arrange an appointment.**

Please submit two identical sets of documents (application form plus supporting documents) in the exact order given below plus one extra application form without supporting documents.

1	Passport or official travel document: issued within the last 10 years; with at least six months validity and with at least two blank pages remaining. Original and three copies of passport (personal data page only). Original will be returned to you.
2	Foreign nationals residing in Georgia or Armenia: Residence permit with validity of at least three months after the start of your planned stay in Switzerland. Original and two copies. Original will be returned to you.
3	Four identical recent passport photos , 3x glued to forms, 1x loose according to requirements
4	Three national (type D) visa application forms duly completed in German, French, Italian or English, signed by the applicant according to the passport. In case of minors: Please note the remarks on the back of this information sheet.
5	Letter of admission to the university/school in Switzerland.
6	Proof of payment of the Swiss university/school fees. If applicable proof of exemption from fees or proof of full/partial scholarship.
7	Proof of financial means (bank statements, bank certificates, salary confirmations etc.) to finance the studies in Switzerland. If sponsored: a signed and dated sponsorship letter will have to be submitted along with a copy of the sponsor's passport copy and their bank statements.
8	Diplomas and certificates , along with translations if applicable Originals and two copies. Originals will be returned to you.
9	Motivation letter stating the objectives of the study, signed and dated by the applicant.
10	Curriculum Vitae
11	Post study plans in free format, dated and signed. What are your plans after graduation of the studies?
12	Written confirmation of the applicant in free format to leave Switzerland / Schengen area after completion of the chosen study course.
13	Proof of languages skills such as TOEFL or IELTS. German, French, Italian or English language certificates, if available. Original and two copies. Originals will be returned to you.

Please note that:

Visas for studies in Switzerland are issued free of charges.

In case of minors (under 18 years of age): both parents will need to sign the application form personally in the Swiss Embassy. They will need to submit 2 copies of their passports and a notarized copy of the birth certificate of the minor with its notarized translation.

If the parents cannot attend the appointment in person, they will need to submit either of the below (including one copy):

- Notarized custody agreement / order with notarized translation
- Notarized letter of consent by both parents with notarized translation
- In case of death of one of the parents: Notarized copy of the death certificate with its notarized translation

If your documents are not in a Swiss national language (German, French, Italian) or English, they need to be attached with a notarized translation in one of the mentioned languages.

No photocopies are made on your behalf at the Embassy. We reserve the right to ask for additional documents. Incomplete applications will not be received, and a new appointment must be arranged.

The complete application will be forwarded to the [cantonal migration authority](#) responsible for your future place of residence for evaluation and decision. The procedure takes at least 8 -12 weeks without providing status-updates. Once the application is approved, you will be invited to submit your original passport or travel document to this Embassy, in person or by a third-party, to obtain your visa.

Please read the legal notice below, regarding leaving Switzerland after completion of studies.

Legal notice:

The purpose of stay is to study and therefore temporary. After the successful completion of the studies, there is the possibility to search for a job of high scientific or economic interest in Switzerland during a limited period of six months. After completing the studies or training, there is no entitlement to a permanent extension of the stay. A permanent residence is only possible if the legal requirements are met. For this purpose, a new application for a residence permit must be submitted to the competent Swiss authorities. They decide on the application based on the Federal Act on Foreign Nationals and Integration (FNIA). The authority can order that the approval procedure be awaited abroad.