



INTERNSHIP AT THE SWISS EMBASSY IN SINGAPORE

The [Embassy of Switzerland in Singapore](#) is pleased to offer a full-time internship as a Junior Political Officer for 8-12 months starting on 05 January 2026.

This internship offers valuable across-the-board insights into Swiss bilateral diplomacy and the work of a strategically important mid-size Swiss representation in Southeast Asia. As part of the embassy's diplomatic section, our junior political officers work on selected political, legal and economic files as well as on public outreach projects and engagements in the realm of culture, education, science and technology. Interns are also poised to learn about the workings of the Consular Section, the Swiss Business Hub SEA + Pacific, the Defence Attaché and the regional office of Switzerland Tourism, all located at the embassy.

Tasks:

- Political analysis & reporting
- Daily media shot
- Public Diplomacy, including handling communication through social media
- Event management
- Participation in virtual and physical events in the areas of politics, sports, culture and education

Competences:

- Demonstrated interest in international affairs
- A study focus on law, economics and finance, and/or Southeast Asia will be an asset
- Initiative, readiness of mind, robust drafting and analytical skills in German or French as well as an excellent command of English
- Social media savviness (LinkedIn, Facebook, X), content creation skills
- The ability to work in inter-cultural teams and to plan, organize, and execute events such as film screenings, panel discussions, seminars etc.

General Conditions: The internship is open for graduates and students of Swiss nationality or permanent residence in Switzerland, which have completed their university degree (preferably Master's degree) no earlier than a maximum of twelve months before the start of the internship.

The payment for the internship is 3,800 SGD per month. Interns have to account for all their costs and expenses, including travel expenses and accommodation.

Applications: Please apply per e-mail to singapore@eda.admin.ch.

For inquiries on this job offer, please contact (in English) Ms. Roslinda Mohamed Taib, political team assistant: roslinda.mohamed-taib@eda.admin.ch.

Application deadline: **Wednesday, 3 September 2025**. The embassy will invite a selection of candidates for an interview via MS Teams later in September 2025.

Required documents: Letter of motivation, CV, and copies of university diploma with scorecard, references and employment certificates (if available).