

Counter services / Price list (non-exhaustive list)  
 Prices valid from 11.03.2024

Service	Remarks	CHF	GBP
<b>Authentication, confirmation, certification</b> Prices excluding local postage	Authentication	per document	40.00 36.00
	Confirmation / Certification	per document	40.00 36.00
<b>Identity Documents Switzerland</b> Prices excluding local postage	Passport adult	incl. postage CH < representation	149.00 134.00
	Passport & identity card adult	incl. postage CH < representation	166.00 151.00
	Passport child	incl. postage CH < representation	69.00 63.00
	Passport & identity card child	incl. postage CH < representation	86.00 79.00
	Identity card adult	incl. postage CH < representation	74.00 67.00
	Identity card child	incl. postage CH < representation	39.00 36.00
	Temporary passport (adult/child)		100.00 90.00
	Temporary passport: Surcharge outside office hours		25.00 23.00
	Temporary passport: Surcharge week-end / public holidays		50.00 45.00
	Laissez-passer		40.00 36.00
	Laissez-passer: Surcharge outside office hours		20.00 18.00
Laissez-passer: Surcharge week-end / public holidays		20.00 18.00	
<b>Identity Documents Liechtenstein</b> Prices excluding local postage	Passport adult	incl. postage CH < representation	259.00 232.00
	Passport Liechtenstein child (12 to 18 years)	incl. postage CH < representation	109.00 99.00
	Passport Liechtenstein child (under 12 years of age)	incl. postage CH < representation	59.00 54.00
	Identity card adult	incl. postage CH < representation	159.00 143.00
	Identity card Liechtenstein child (12 to 18 years)	incl. postage CH < representation	69.00 63.00
	Identity card Liechtenstein child (under 12 years of age)	incl. postage CH < representation	39.00 36.00
	Temporary passport		80.00 72.00
<b>Naturalisation</b>	Naturalisation / reinstatement of citizenship (adult)	Fees SEM	600.00 536.00
	Naturalisation / reinstatement of citizenship (minor)	Fees SEM	350.00 313.00
	On time-based fee (at least 3 hours)	Fee representation	450.00 402.00
<b>Visa</b>	Visa Adult (EUR 80.00)		80.00 72.00
	Visa Child (6-12 years) (EUR 40.00)		40.00 36.00
	Visa according agreement VFA (EUR 35.00)		35.00 32.00
	Appeal against visa refusal	Fee SEM	200.00 179.00
<b>Civil Status Affairs</b> Prices excluding local postage, authentication/apostilles and cantonal fees	Receipt Application to preparatory procedure of marriage		150.00 134.00
	Translation and legalisation of civil status documents for a preparatory marriage on time-based fee (at least half hour)	incl. postage representation < CH	80.00 72.00
	Advance payment for Civil Status Authorities in Switzerland, if both fiances / partners have residency abroad (preparatory marriage)		175.00 157.00
	Conversion registered partnership into marriage	incl. postage representation < CH	80.00 72.00
	Certificate of civil status	incl. fee FOCS & Civil Status Authority, postage CH < representation	70.00 64.00
	Certificate of civil status urgent	incl. fee FOCS & Civil Status Authority, postage CH < representation	85.00 78.00
	Change of registered sex	incl. postage representation < CH	80.00 72.00
	Change of registered sex, legal representative separate	incl. postage representation < CH	35.00 32.00
Receipt Name declaration (after divorce / dissolution of partnership / death)		75.00 67.00	
<b>Postage (representation &lt;/&gt; CH)</b>	Documents		5.00 5.00
	Identity Documents		9.00 9.00
<b>Postage (local)</b>	Postage (local)		8.00
<b>Passport postage (Ireland)</b>	Postage (Ireland)		10.00
<b>Letter postage (local)</b>	Letter postage (local)		1.00
<b>Letter postage (Europe)</b>	Letter postage (Europe)		1.50

**A receipt has to be issued for each payment!**

Legal basis:  
[RS 191.11 FDFA Fees Ordinance \(FeeO FDFA\)](#)  
[RS 143.11 Ordinance on Swiss Identity Documents \(de, fr, it\)](#)  
[LGBI 2011.454 Ordinance on Fees under the Identity Document Act \(de\) RS 141.01 Ordinance on Swiss Citizenship \(de, fr, it\)](#)  
[Visa Code](#)  
[RS 142.209 Ordinance on fees under the Federal Act on Foreign Nationals \(de, fr, it\) RS 172.042.110 Ordinance on Fees in matter of Civil Status \(de, fr, it\)](#)