



## **Junior Political Officer, Yaoundé, Cameroon 100%**

### **Context**

Switzerland has long-lasting bilateral relations with Cameroon. Switzerland is active in Cameroon through different instruments, most importantly, the humanitarian aid and the Peace and Human Rights Division (PHRD).

Cameroon is facing several major humanitarian crises, to which Switzerland responds with substantial support through UN agencies, the International Committee of the Red Cross (ICRC) and several non-governmental organizations. Switzerland also continues to support government projects in the fields of agriculture, water and energy with counterpart funds, as well as a large-scale pilot project in the field of urban planning for and with displaced persons and host communities in Douala (with the United Nations). Decentralized cooperation is in place, notably through the cooperation of the Cantons of Jura and Geneva. Representatives of churches and various Swiss NGOs are also active in the field, demonstrating a supportive, active and enterprising civil society.

### **Description of tasks / Job objective**

Under the general direction and supervision of the Political Advisor, the Humanitarian Advisor and the Security Advisor, the Political Officer will perform the following duties:

- Provide analysis on political systems, processes, on conflict dynamics, humanitarian and development aspects, as well as on security trends in Cameroon.
- Contribute to establishing, maintaining a network of relevant contacts for the Political, Humanitarian and Security Advisor.
- Provide a relevant press review and manage the Embassy's social media presence (Facebook and Twitter).
- Support the Political Advisor and Humanitarian Advisor in Project Cycle Management.
- Support the Political, Humanitarian and Security Advisor in the administrative organization of duty travel and events.

### **Professional qualifications:**

- University Diploma (Master's level) in International Relations, Social Science, History, Development Studies or similar.
- A minimum of 3 years' experience in working in international politics, development cooperation, humanitarian aid/law or similar, preferably in Cameroon.
- Perfect command of English and French oral and written.
- Excellent knowledge and understanding of the history, politics and media landscape as well as legal and institutional frameworks of Cameroon and interest in understanding current dynamics is a requirement.
- Knowledge and understanding of humanitarian coordination systems.

### **Skills & competencies:**

- Excellent social and interpersonal skills.
- Ability to analyze and synthesize.
- Excellent writing skills (analysis, reporting, etc.);
- Strong ability to work in a team (programme and finance), under pressure and in a multi-cultural environment;

- Ability to create and maintain networks; Ability and proactivity to consult others;
- Ability to anticipate, communicate, assert opinions, address and manage conflicts;
- Computer literacy (software: Word, Excel, Power point, Outlook, video conferencing software etc.) at user level;
- Experience in the design, planning, implementation and evaluation of programmes and projects.
- Excellent networking and communication skills.

**Place of work:** Yaoundé, with possible field missions.

**Start date:** As soon as possible

**Contract:** Cameroonian work contract, one year, renewable

**Application deadline:** 03.01.2022

Please send your complete application (CV, maximum 2 pages & motivation letter in English, maximum 1 page) by e-mail to: [yaounde@eda.admin.ch](mailto:yaounde@eda.admin.ch)